



# Asbury United Methodist Church

## Important Information About Reserving Your Niche in Asbury's Columbarium

Asbury will begin accepting applications for Columbarium niches on Monday, January 14, 2019 when the church office opens. Applications will be accepted in the church office Monday through Friday of that week, and in the church office from 9:30am until 1:00pm on Sunday, January 20, 2019.

A completed application must include a signed copy of the application and payment in full. Niches are available at the cost of \$2,250 for a single inurnment and \$2,500 for the inurnment of two urns in a niche. Please see the Application and Contract (attached), Columbarium Policies and Procedures and the Procedures for the Pricing Sale and Process of Selection (both available on Asbury's website, asburyonline.org/columbarium, or from the Columbarium display near the Welcome Centers).

All completed applications accepted during this initial sale period will be placed into a lottery and will be drawn at random to ensure equal access to desired niches. Please consult the diagram below for available niches. Those niches highlighted in grey will be of a darker material and will form the shape of a cross. A niche that is blacked out is not available.

H-1	H-2	H-3	H-4	H-5	H-6	H-7	H-8	H-9	H-10	H-11	H-12	H-13
G-1	G-2	G-3	G-4	G-5	G-6	G-7	G-8	G-9	G-10	G-11	G-12	G-13
F-1	F-2	F-3	F-4	F-5	F-6	F-7	F-8	F-9	F-10	F-11	F-12	F-13
E-1	E-2	E-3	E-4	E-5	E-6		E-8	E-9	E-10	E-11	E-12	E-13
D-1	D-2	D-3	D-4	D-5	D-6	D-7	D-8	D-9	D-10	D-11	D-12	D-13
C-1	C-2	C-3	C-4	C-5	C-6	C-7	C-8	C-9	C-10	C-11	C-12	C-13
B-1	B-2	B-3	B-4	B-5	B-6	B-7	B-8	B-9	B-10	B-11	B-12	B-13
A-1	A-2	A-3	A-4	A-5	A-6	A-7	A-8	A-9	A-10	A-11	A-12	A-13

**THE APPLICATION WILL ASK FOR THREE CHOICES OF NICHES. YOU WILL BE CONTACTED IF ONE OF YOUR FIRST THREE CHOICES IS NOT AVAILABLE WHEN YOUR APPLICATION IS DRAWN.**

A second sale period will commence when the church office opens on Monday, January 28, 2019 and will be accepted in the church office Monday through Friday of that week, and in the church office from 9:30am until 1:00pm on Sunday, February 3, 2019. A lottery drawing following the procedures outlined above will conclude the second sale period.

The Columbarium Committee will then evaluate the need for a third sale period, or may elect to accept applications on a first come-first served basis at that time, depending on demand. If the first Columbarium is fully subscribed, a second unit will be likely be ordered to accommodate demand.

### Still have questions?

Please see a member of the Columbarium Committee at the display table near the Welcome Center starting December 30, 2018, or contact a member who will be glad to explain the application process and other details about the Columbarium.

Lori Moler, Chairperson (205) 638-9434, lori.moler@childrensal.org

Maggie Dunaway (205) 515-1029, mdunaway@asburyonline.org

Frank O'Neil (205) 960-5347, foneil@mac.com

Bob Suellentrop (205) 913-6710, brs.sully@gmail.com

1. **PRICING PER NICHE:** Each Niche, shall be priced at \$2,250 for a single Eligible Person or \$2,500 for the purchase by two Eligible Persons, as of the date of this document, and subject to change only with the approval of the Trustees.
2. **PAYMENT IN FULL REQUIRED:** No purchase of a Niche shall be deemed complete until the purchase price is paid in full.
  - a. The cost of engraving the faceplate is not included in the purchase price and will be due prior to the inurnment of an Eligible Person.
  - b. The cost of the urn to be used for the inurnment is included in the cost of the niche.
3. **NICHE SELECTION:** No Niche may be selected until the purchase is deemed complete. Further, except as outlined below, selection will be on a first-come, first served basis.
  - a. For the initial sale of Niches, all Eligible Persons, or their legal representatives, completing payment in full during the initial sale period will have their names drawn by lot to establish the order in which Niches may be selected.
  - b. Eligible persons completing payment in full during the next seven-day sale period will have their names drawn by lot to establish the order in which further selection will be completed.
  - c. This process will continue until such time as all Niches in the initially-installed Columbarium are sold, or the demand is such that the selection lottery is deemed no long necessary by the Columbarium Committee.

 **Asbury United Methodist Church**

COLUMBARIUM APPLICATION

Effective December 1, 2018

PRICE PER NICHE:

PLACING ONE URN: \$2,250

PLACING TWO URNS: \$2,500

Applicants initially purchasing a niche for the inurnment of a single urn may purchase an additional inurement by paying the difference between a single and double niche, then in effect at the time of the additional purchase.

Please list your three choices for a niche (see Columbarium diagram for available niches). You will be contacted if one of these three choices is not available when your name is drawn in the selection lottery.

Choice 1: \_\_\_\_\_

Choice 2: \_\_\_\_\_

Choice 3: \_\_\_\_\_

Please list your preferred contact method should one of your three choices not be available.

Phone: \_\_\_\_\_  E-Mail: \_\_\_\_\_

By signing below each Applicant agrees to abide by all policies, rules and regulations now or hereafter established by the Columbarium Committee and adopted by the Board of Trustees of Asbury United Methodist Church. Each Applicant acknowledges that he or she has received a current copy of those policies, rules and regulations.

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Date*

Application approved and contract accepted on behalf of Asbury United Methodist Church

\_\_\_\_\_  
*Authorized Signature*

\_\_\_\_\_  
*Date*

Its: \_\_\_\_\_

 **Asbury United Methodist Church**

**COLUMBARIUM APPLICATION**

Effective December 1, 2018

ELIGIBLE PERSON(S) RESERVING NICHE:

NAME: \_\_\_\_\_  
FIRST MIDDLE INITIAL LAST

ADDRESS: \_\_\_\_\_  
STREET  
\_\_\_\_\_  
CITY STATE ZIP

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

NEXT OF KIN/ EXECUTOR: \_\_\_\_\_  
FIRST MIDDLE INITIAL LAST

ADDRESS: \_\_\_\_\_  
STREET  
\_\_\_\_\_  
CITY STATE ZIP

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**FACEPLATE INSCRIPTION(S)** are to appear exactly as designated below

**Print** the name to be inscribed on the upper portion of the Niche faceplate for a double Niche or the center of a Niche purchased by a single Eligible Person. There is a limit of 27 characters (including spaces) per line

NAME: \_\_\_\_\_  
FIRST MIDDLE NAME OR INITIAL LAST

DATE OF BIRTH: \_\_\_\_\_ DATE OF DEATH: \_\_\_\_\_  
MONTH DATE YEAR WHEN KNOWN MONTH DATE YEAR

Print one letter per space of name to be inscribed on the lower portion of the Niche faceplate for a double Niche. There is a limit of 27 characters (including spaces) per line

NAME: \_\_\_\_\_  
FIRST MIDDLE NAME OR INITIAL LAST

DATE OF BIRTH: \_\_\_\_\_ DATE OF DEATH: \_\_\_\_\_  
MONTH DATE YEAR WHEN KNOWN MONTH DATE YEAR

Please initial at right confirming that information for the faceplate engraving is correct. \_\_\_\_\_  
INITIAL HERE